**TWO-BID System Annexure-11**

Tender Committee Minutes

*(Refer Para 7.4.3 and 7.5.12)*

**(FOR TECHNICAL BID EVALUATION)**

INDENTER NAME: Division/Discipline:

Tender Refrence No./ID :

**Attempt No………..**

**ITEM NAME ……………………………………………. … Estimated Price ………………..**

The technical bids/quotations, opened by Purchase Section FRI, have been technically examined by the Technical Evaluation Committee (TEC) on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the details are given below:

**Technical Evaluation against each technical parameter is placed below:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Technical Parameters as per Tender Notice** | **M/s …****1/4** | **M/s …****2/4** | **M/s …****3/4** | **M/s …****4/4** | **Remarks** |
| Tech. Parameter 1 | Y | Y | Y | Y |  |
| ……. Parameter 2 | Y | **N** | **N** | Y | 2/4 & 3/4 do not qualify since ……………. |
| ……. Parameter 3 | Y | Y | Y | Y |  |
| ……. Parameter 4 | Y | Y | Y | Y |  |
| ……. Parameter 5 | Y | Y | Y | Y |  |
| ……. Parameter 6 | Y | Y | **N** | Y | 3/4 do not qualifysince ……………. |
| ……. Parameter 7 | Y | Y | Y | Y |  |
| ……. Parameter 8 | Y | **N** | Y | Y | 2/4 do not qualifysince ……………. |
| ……. Parameter 9 | Y | Y | **N** | Y | 3/4 do not qualifysince ……………. |
| ……. Parameter 10 | Y | Y | Y | Y |  |
| Final Remark | Technically qualified | Non-qualified under clause 2 & 8 | Non-qualified under clause 2, 6 & 9 | Technically qualified |  |

On the basis of above table, firms M/s … & M/s … technically disqualified due to the reasons mentioned in the remarks column above. Firm M/s…., M/s…… and M/s……. are technical qualified therefore recommended to open the financial bids of these technically qualified firms.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  |  |  |
| **Faculty/Members:** | **Indenter**  | **Techanical Member-1** | **Techanicsl Member-2** |
| Name: |  |  |  |
| Designation: |  |  |  |
| Seal: |  |  |  |

**TWO-BID System Annexure-11**

**Tender Committee Minutes**

*(Refer Para 7.4.3 and 7.5.12)*

**(FOR FINANCIAL BID EVALUATION)**

**INDENTER NAME**: Division/Discipline:

Tender Refrence No./ID :

**Attempt No………..**

**ITEM NAME ……………………………………………. ………. Estimated Price ………………..**

Based on Technical Evaluation only two companies, M/s … (1/4) and M/s … (4/4) qualified for the financial bid opening. The financial comparative chart is as under:

|  |  |  |  |
| --- | --- | --- | --- |
| **Specifications** | **M/s…****1/4**(Amt. in Rs.) | **M/s …****4/4**(Amt. in Rs.) | **Remarks** |
| Cost of Item 1 |  |  |  |
| ……. of Item 2 |  |  |  |
| ……. of Item 3 |  |  |  |
| ……. of Item 4 |  |  |  |
| Sub Total |  |  |  |
| Tax |  |  |  |
| Other charges (if any) |  |  |  |
| Total |  |  |  |
| **In case of Foreign Currency****Total Amount (after conversion in INR)** |  |  |  |

The Committee noted that company M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(1/4) has quoted the lowest price. Hence, the purchase order may be placed it against the quoted price i.e. Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in words).

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  |  |  |
| **Members:** | **Indenter**  | **Account Officer** | **GCR** |
| Name: |  | (H.S.Rawat) | (Dr.N.K.Upreti) |
| Designation |  |  |  |
| Seal |  |  |  |

**[PURCHASE OFFICER, FRI] [DIRECTOR, FRI]**

**SINGLE-BID System Annexure-11**

**Tender Committee Minutes**

*(Refer Para 7.4.3 and 7.5.12)*

**(FOR TECHNO-COMMERCIAL BIDS)**

**INDENTER: Division/Discipline:**

Tender Reference No./ ID :

**Attempt No………**

**.**

**ITEM NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Estimated cost……………………**

The technical quotations, opened by Purchase Section FRI, have been examined by the Purchase Committee on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the details are given below:

**Technical Evaluation against each technical parameter is placed below:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Technical Parameters as per NIT** | **M/s …****1/4** | **M/s…****2/4** | **M/s…****3/4** | **M/s…****4/4** | **Remarks** |
| Tech. Parameter 1 | Y | Y | Y | Y |  |
| ……. Parameter 2 | Y | N | N | Y | 1/4 does not qualify since ……………. |
| ……. Parameter 3 | Y | Y | Y | Y | 2/4 doest not qualify since …………. |
| ……. Parameter 4 | Y | Y | Y | Y |  |
| ……. Parameter 5 | Y | Y | Y | Y |  |
| ……. Parameter 6 | Y | Y | N | Y |  |
| ……. Parameter 7 | Y | Y | Y | Y |  |
| **Technically Qualified/Dis-qualified** | **Dis-qualified** | **Dis-qualifed** | **Qualified** | **Qualified** |  |
| Cost of Item (Rs.) | × | × |  |  |  |
| Tax (Rs.) | × | × |  |  |  |
| Other Charges (Rs.) | × | × |  |  |  |
| Total Amount (Rs.) | × | × |  |  |  |
| Rank | × | × | L1 | L2 |  |

On the basis of above table, two bids (1/4 and 2/4) technically disqualified on the basis of technical specifications requirement. Out of the other bidders, M/s … meets the technical specification requirements and quoted lowest rates (L1). Hence, the purchase order may be placed it against the quoted price i.e. Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees …..in words).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  |  |  |
| **Members:** | **Indenter**  | **Technical/Expert** | **Account Officer** | **GCR** |
| Name: |  |  | (H.S.Rawat) | (Dr.N.K.Upreti) |
| Designation |  |  |  |  |
| Seal |  |  |  |  |

**[PURCHASE OFFICER, FRI] [DIRECTOR, FRI]**