

No I-23/2017/ Purchase/
Purchase Section
Forest Research Institute, Dehradun

Date: - 21st November 2017

To.

All HODs, GCR & Equivalent officers
Chief Librarian
Dean/Registrar FRI Deemed to be University
Registrar FRI
CMO

Subject: Online purchase through GeM within the Division/Section/Branch Level


It is hereby informed that competent authority has approved to make all the competent HODs and equivalent Officers as Purchase Officer of their Division/Section/Branch in GeM portal so that purchase can be made by them online in parallel with offline within the financial power limits of HODs and equivalent officers.

It is therefore requested to send the name of the competent HODs/Equivalent Officers, their Aadhar linked mobile number, official email address, designation to the Purchase Officer (email: po_fri@icfre.org).

It is hereby further informed that a Purchase Officer can place the order upto Rs.30 Lakh or even more through GeM, therefore all the competent officers has been cautioned here that they should place the online order in GeM within their financial limits only. Purchase section will not be responsible for placing of supply/work order through GeM by the HODs/Equivalent Officers above their financial limits.

It is further requested not to send any indent of item(s) which is available in GeM and within the financial powers of HODs. Purchase Section will entertain only those indents which are beyond the financial limits of HODs or for the items not available in GeM.

As per GFR 2017, it is mandatory to purchase through GeM.


[Dr. P.K.Pande]
Purchase Officer

