

कार्यालय / Office
वन सूचना विज्ञान प्रभाग
Forest Informatics Division
दौसं०..... Diary No. 603
दिनांक..... 11-06-18

No.1-04/2014-Misc.
Forest Research Institute,
Indian Council of Forestry Research & Education,
P.O. New Forest, Dehra Dun – 248 006

Dated the 8th June, 2018

CIRCULAR

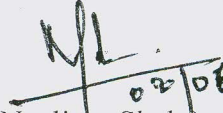
As per ICFRE's Reminder-I No. 10-5/2016-17/ICFRE/Admin/Part I dated 26.05.2017, it has been directed to implement Aadhaar Enabled Bio-metric Attendance System (AEBAS) in all offices of the Central Government, including attached/sub-ordinate offices in India.

In compliance to the direction received from the ICFRE vide the above referred reminder, FRI has successfully implemented the system. Nine Bio-metric Attendance Terminals have been successfully installed in the FRI Campus.

In view of the above, Competent Authority has decided to run the AEBAS in Trial Mode at present to let the officials of FRI get accustomed with the new attendance system. The trial period will be from 8th June 2018 till 15th June 2018 after which attendance will be marked as per the rules on the basis of bio-metric record.

In view of this, Gr.Coordinator (R)/ Chief Librarian, NFLIC/ all Head of Divisions/Incharge Disciplines/ Dean, FRI University and Registrar, FRI University, FRI are hereby requested to issue necessary instructions to all the officials under their respective jurisdictions to mark their daily attendance (both IN & OUT) into the AEBAS System.

Shri Neelesh Yadav, Incharge IT Cell, FRI may be contacted for reporting any problem related to Daily Attendance Marking in the AEBAS, if any.



(Neelima Shah)
Registrar,
Forest Research Institute.

Distribution:

1. The Gr.Coordinator (R), FRI
2. The Chief Librarian, NFLIC
3. All the Head of Divisions/ Incharge Disciplines, FRI
4. The Dean, Forest Research Institute University
5. The Registrar, Forest Research Institute University


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