

ACR/1
31/08/17
NR

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद
(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय भारत सरकार की एक स्वायत्त संस्था)
पो 0 ऑ 0 - न्यू फॉरेस्ट, देहरादून - 248 006 (उत्तराखण्ड)

कार्यालय / Office
वन सूचना विज्ञान प्रभाग
Forest Informatics Division
दिनांक 28/8/17
04-09-17
Diary No. Dated

Indian Council of Forestry Research and Education
(An autonomous Body of Ministry of Environment, Forest & Climate Change, Govt. of India)
P.O. New Forest, Dehra Dun - 248006

सत्यमेव जयते

No. 11-55/17/Edu/DM/ICFRE/ 225

2136
31/08/17

Dated 28/8 August, 2017

To,

All Directors/Institutes /Centres of ICFRE
All DDGs/DRI (IC)/Secretary, ICFRE

2136
31/08/17
Establishment Section
Date 31-08-17

Sub: **Availing of leave by the Scientists/Researchers from ICFRE attending seminar/meeting abroad - reg.**

Madam/Sir,

Dy. No. 1878
Date 1-9-2017
Research & Coordination Section
F.R.I. Dehradun.

With reference to the subject cited above, kindly refer to the Minutes of Directors' Conference held at Bengaluru on 18th July, 2017, regarding issue to be examined for scientists and researchers from ICFRE attending seminar/meetings abroad being required to take leave. In this regard, I have been directed to inform that the matter was examined in the light of instructions issued by the Ministry of Finance, Deptt. of Expenditure, GoI vide No. 25(2)/E.Coord-2006 dated 27th October, 2008 (copy enclosed) wherein it is clearly mentioned that *"In case invitation to participate in workshop/conference/seminar/study tours/presentations of papers etc. abroad is received directly by the officers by name, by virtue of his/her expertise in a particular field, such visits will be treated as in personal capacity for which the officer would have to proceed on leave after obtaining approval of the competent authority"*

In view of the above, it is necessary for the scientists/researchers/officers of ICFRE to take leave for attending seminar, conference, etc. abroad.

Yours faithfully,

Encl: as above.

RFRE
30/8

Shivakumar
28/8/17
(Shivakumar, C.M.)
Asstt. Director General (Edu. & R.B.)

निदेशक कार्यालय
संख्या 2342
दिनांक 30-8-17
वन अनुसंधान संस्थान, देहरादून

No. 16-11/2017/RCS(PT.VIII)/1878
04/09/2017

Copy to: All Heads of Division for information and circulation among the Scientists/Officers/Research Staff of Division

Shivakumar
04/09/17

Telephone: 0135-2758348, 2224859(O), Fax: 0135-2758571, 2750297, 2750298 E-mail: adg_educ@icfre.org

(An ISO 9001:2000 Certified Organisation)
(अनुसंधान 9001:2000 प्रमाणित संस्था)

Goal
15/9/17
Upload on ICFRE
PR website
UDC

No.13(2)/E.Coord-2006
Government of India
Ministry of Finance
Department of Expenditure
E.Coord. Branch

North Block, New Delhi,

27th October, 2008

OFFICE MEMORANDUM

Subject: Deputation/delegations abroad - acceptance of invitation from Foreign Bodies/International organizations etc.

In partial modification to the Ministry of Finance Office Memorandum F.NO.19076/1/2000-E.IV dated 21st March, 2000, and in order to simplify the procedure for processing of foreign tour/deputation proposals where invitation is received directly by the officers of GOI based on their expertise in a particular field, the following is laid down for compliance by all concerned :-

- (i) In case invitation to participate in workshop/conference/seminar/study tours/presentation of papers etc. abroad is received directly by the officer by name, by virtue of his/her expertise in a particular field, such visits will be treated as in personal capacity for which the officer would have to proceed on leave after obtaining approval of the competent authority.
- (ii) The visits of the above nature are to be allowed only if 100% funding support is provided by the organizers. The Ministries/Departments may consider such proposals at their level in *respective* officers of the level of Joint Secretary and below, in consultation with the Minister and the Financial Adviser concerned. Necessary clearances viz. political clearance from MEA and FCRA clearance from MHA, wherever required, may invariably be obtained for such visits.
- (iii) Invitations/proposals of the above kind in *respective* officers of the level of Additional Secretary and above will continue to be referred to the Screening Committee of Secretaries for consideration.
- (iv) Invitations for participation in training/workshops/seminars/conferences/as a 'Resource person', organized by external agencies will continue to be governed by instructions of Department of Economic Affairs, which is the nodal department in Government of India dealing with external aid, issued vide DO letter No. 12(51)/2001-BEC(Coord) dated 10th July, 2001.

