

Tender Document

Purchase of RO + UV



Forest Research Institute

P.O. New Forest

Dehradun-248006

A handwritten signature in blue ink, appearing to be 'A. B. S.', is written over the text 'P.O. New Forest'.

Forest Research Institute

(Indian Council of Forestry Research & Education)

Post- New Forest, Dehra Dun – 248006, Uttarakhand, India

Phone: 0135-2224205; Fax: 0135-2756865

Website: <http://fri.icfre.gov.in> Email: po_fri@icfre.org

TENDER DOCUMENT

TENDER NO : **X-15 /15-16/Purchase**
DUE DATE : **26th June, 2015 at 2.30 P.M.**
OPENING DATE : **26th Juns, 2015 at 3.00 PA.M.**

(Technical & financial)

CONTENT OF TENDER PAPER

THIS PAPER INCLUDES THE FOLLOWING DOCUMENTS:-

1. Tender Notice (Chapter I)
2. Terms & conditions (Chapter -II)
3. Description of the items, specification (Chapter III)
4. Schedule of Price(Chapter IV)
5. Agreement (Chapter V)
6. Format for Bank Guarantee (Chapter VI)



Purchase Officer
Forest Research Institute

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TENDER No. X-72/14-15/Purchase

BIDDING DOCUMENT Chapter-1 Instructions to Bidders

Sealed Tenders are invited from the reputed firms for the purchase of following item for this Institute:-

| Sl. No. | Name of equipments | Last date of tender submission | Tender Fees | Earnest Money |
|---------|--------------------|-----------------------------------------------|-------------|---------------|
| 1. | R.O. + UV | 26 th June, 2015 Upto 2.30 P.M. | Rs. 227/= | Rs. 7,500/= |

The details of the above items and other Terms and Conditions, etc. are available in the tender Documents. The tender forms and specifications are available at web site <http://fri.icfre.gov.in> .



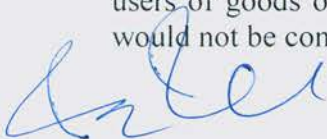
PURCHASE OFFICER
FRI, Dehradun

Chapter-2: Conditions of Contract

Terms and Conditions

The offer will be subject to the following terms and conditions: -

1. The item/equipment being quoted should be of OEM (Original Equipment Manufacturers) and no non-standard equipment should be quoted. The tenderers must be authorized distributors of OEM. A certificate from OEM to this effect should be attached with the bid. The Tenderer should also specify regarding Dealership/Proprietary item and copy of the latest certificates from the principal should be produced with the tender.
2. Tender/Quotation should be addressed to Purchase Officer, Forest Research Institute, Post - New Forest Dehradun – 248 006, Uttarakhand, India super scribing 'Tender/Quotation for Supply of Network attached storage and Notice Inviting Tender/Quotation No. X-72 /14-15/Purchase. In the event of the specified date for the submission of tender offers being declared a holiday, the offers will be received up to the appointed time on the next working day and such bid will be opened accordingly.
3. Fixed Price: The Financial Bid shall be on a fixed price basis, inclusive of all taxes and levies. No price variation shall be allowed relating to increases in dollar price variation, etc. Price quotation accompanied by vague and conditional expressions such as "subject to immediate acceptance", "subject to confirmation before sales" etc. will be treated as being variance and shall be liable for rejection.
4. No commitment to accept lowest or any tender: FOREST RESEARCH INSTITUTE shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever.
5. The tenderer should quote the rates of the items in figures as well as in words. In case of the any disputes/ambiguity in the rates quoted in words/figures, the higher value quoted either of the two shall be considered for evaluation of the bid.
6. Please note that FRI, Dehra Dun has Custom Duty Exemption and Excise Duty Exemption Certificate. This may be kept in consideration while quoting the rates. Any statutory Certificate/Permission/License required for the equipment has to be procured by the firm at their own cost in favour of Director, FRI, Dehradun at the time of Supply/Installation of the equipment.
7. The stores are required to be delivered in full and within 30 days after acceptance of the offer.
8. The offer should be firm and open for acceptance till 120 days from the stipulated date of opening. Price escalation will not be allowed.
9. Full details of business terms and conditions, e.g. packing and forwarding, delivery period, VAT/Sales Tax/Trade Tax (whether provincial or Central), other Taxes/Charges, if any, the validity period of quotation, discount, free delivery, packing or any other information relevant to the items may please be indicated clearly.
10. Full specifications, details and information regarding the articles to be supplied, such as make, size, etc. along with original catalogue, etc. to be furnished with the offer. The list of users of goods of similar or same nature in the country should also be enclosed. The offer would not be considered fit if these details are not provided.



11. Normal terms of payment will be 100% payment within 30 days after receipt and acceptance of goods in satisfactory working condition after installation. Other terms of payment should be clearly spelt in the offer.
12. The tender should accompany a DEMAND DRAFT/FDR of value as specified in Chapter 1 (Instruction to bidders) as Earnest Money, payable to the Director, Forest Research Institute, Dehradun, which will be refunded, if the offer is not accepted. In case the offer is accepted but not honored by the tendered, the Earnest Money will be forfeited. The Earnest Money will also be forfeited, if wrong information is given in the tender to influence the tender cost.
13. Freight, forwarding charges, if any, should be mentioned in the offer. In case of import being done by this institute, the FOB prices should be mentioned.
14. The stores are required to be delivered to the consignee concerned and the consignee will do inspection and verification of the goods.
15. The tenderer should quote on their printed letter-head paper, indicating thereon Sales Tax/Trade Tax No., Registration No., Fax No., Telex No., Telephone No., E-mail, etc. Authorized Indian Distributor must submit their valid (a) DGS&D Registration Certificate for any prohibited, restricted or licensed or negative list items as well as (b) Authorized Distributor Certificate from the OEM along with the bid.
16. Two year on site comprehensive WARRANTY for all the items and works to be given OR (as specified in specifications)
17. Performance Bank Guarantee: The supplier should have to submit a PBG or Performance security in the form of Bank Guarantee or FDR @ 5% of total order value from a commercial bank in an acceptable form within 21 days of issue of supply order. Performance security should remain valid for a period of 12 months beyond the date of completion of all contractual obligations of the supplier including the warranty obligations.
18. Any or all tenders can be rejected by the Director, FRI without assigning any reason. It cannot be challenged in any court.
19. Resolution of Disputes: All disagreements, disputes, difference that may arise between the FRI and the Supplier which cannot be resolved through mutual negotiations shall be referred to an Arbitrator appointed in accordance with the provisions of relevant Indian or International Law as the case may be. The venue of the proceedings and arbitration shall be Dehradun, Uttarakhand, India.
20. Jurisdiction: The obligations and liabilities arising out of this contract shall be construed in accordance with the laws of Union of India. The Court in Dehradun, Uttarakhand, India shall have the exclusive jurisdiction to try all or any of the disputes.
21. Notices: Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by cable, telex, FAX or e-mail and confirmed in writing to the other party's address specified in the contract. A notice shall be effective when delivered or on the notice's effective date, which ever is later.
22. Tenders which do not fulfill any or all of the above conditions or incomplete, are liable for rejection.



Purchase Officer

Forest Research Institute

CHAPTER - 3

Technical specifications

1. Technical Specs of R.O. + UV
- 2.

| | |
|---------------------------------------------------------------------|-----------------|
| Capacity | 25 lit. |
| Brand | Branded Company |
| Note: Installation and commissioning: Must be done by supplier firm | |



**Purchase Officer
Forest Research Institute**

Chapter-4: Price Schedule

(To be utilized by the bidders for quoting their prices)

| Item with detail specifications | Cost per unit | Taxes, if any | Total cost in figure and words |
|---------------------------------|---------------|---------------|--------------------------------|
| | | | |

Name/Seal of the Tenderer



Chapter-5: Agreement

The Supplier _____ agrees to accept the terms and conditions of this bidding document in letter and spirit.

Name/Seal of the Tenderer



Chapter-6: Format for Bank Guarantee

To

Forest Research Institute

P.O. New Forest

Dehradun

Your Order No. _____ for the supply and delivery of _____ has been accepted by M/s _____.

In accordance with the terms of payment of the said order, we have agreed to pay the balance of 5% of the contract price of the supplier, furnishing you with an acceptable Performance Bank Guarantee for 5% of the total contract value, viz Rs. _____ for the due performance by the Supplier of all its contractual obligations and to be valid for a period of 24 months for the date of bank guarantee for this purpose you have agreed to accept our guarantee.

In consideration thereof, we hereby guarantee payment of and undertake to pay Rs. __ and remit to you on demand and without demur the sum of Rs. _____ being 5% of the total value of the contract on receipt of your intimation that the Supplier has committed a breach of any of its contractual obligations.

This guarantee shall be valid for a period of 24 months from the date of Installation of the equipment in satisfactory condition or 27 months from the date of dispatch of the last lot of consignment whichever is earlier, and in any event shall expire on _____, you shall have the right to file/make your claim on us under the guarantee for a period of sixty days from the said date of expiry.

This guarantee shall not be revoked without your express consent and shall not be affected by your granting time or any other indulgence to the supplies or by any change in the constitution of the Bank or the supplies or for any other reason whatsoever.

Not with standing any thing, contained herein above our liability under this guarantee is restricted to Rs. _____ and this guarantee will remain in force up to and inclusive of ____ - unless an action to enforce a claim under the guarantee is filed against us within sixty days from the date of expiry i.e. on or before _____, all rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

Signatory Bank with Seal

